



Intersport Global

The Specialists in School/Group Travel

Cruises, Independent Travel, Groups, Worldwide Sports and Cultural Tours and Events
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THINGS TO DO AS PER ITINERARY

Please **REGISTER YOUR TEAM IF YOU HAVEN'T ALREADY AT:**

<http://www.intersportglobal.com/user/register>

- Set up an account – **PLEASE USE A PASSWORD YOU CAN REMEMBER!**
- You can **edit** and make changes at any time

Travelling Teams

- **PASSPORTS (FOR INTERNATIONAL TRAVELLING TEAMS)** – photocopies need to be handed to teachers/leaders to check spelling of names and expiry date. We are required to advise that the **expiry date on your passport must be SIX MONTHS past the date you will be returning into your country.** **WE WILL SEND YOU A SPREADSHEET FROM YOUR AIRLINE TO FILL IN.**
- **INSURANCE FORMS** – required in case of injury before you travel or if someone in your group cannot travel. **PLEASE ENTER NAMES AND DATES OF BIRTH ON YOUR GROUP'S ONLINE REGISTRATION OR SEND THE DETAILS BY EMAIL TO US, SO WE CAN REGISTER YOUR GROUP FOR INSURANCE.**
Note: for Kiwi Travel cover - insurance policy forms must be completed by parents/guardians.
- **60 days before travel** (we will send you forms and reminders for the below)
 - **Please ADD the following to your group's online registration:**
 - **POLO AND SINGLET SIZE (required by 20 February 2015)**
 - **Special meal requests**
 - **Names for ticketing** **WE WILL SEND YOU A SPREADSHEET FROM YOUR AIRLINE TO FILL IN.**
- **3-4 weeks before travel**

WE ARE A GREEN COMPANY – PLEASE PRINT ONLY WHAT YOU NEED

- **We will send you by email:**
 - Final itineraries with address, times, any updates on flights (if required)
 - E-tickets
 - Information for pick up details for rental mini buses
- **Please send us by email:**
 - Driver form for rental vehicles **(domestic travel only)**
 - Bedding configuration
 - Names of drivers and photocopies of drivers' licences
 - Waiver sheets, if any, eg for High Ropes Confidence Course

The Draw will be available by Monday, 18 April 2016 at <http://www.intersportglobal.com/pre-season-netball-festival/draw>

All Results will be added to our website daily during the Festival at

<http://www.intersportglobal.com/pre-season-netball-festival/pre-season-netball-league/results-awards>

And on Facebook: <https://www.facebook.com/InternationalNetballFestival/?fref=ts>

Check out our recent International Netball Festival – Fiji tour and keep up to date on Facebook